



## **POLICY FOR HOSTING CUSTOM SOCIAL FUNCTIONS AT TMS EVENTS**

Custom social functions may be held at TMS events in situations where (in order of preference):

- a) Volunteers have obtained non-TMS financial support of sufficient size to cover the direct expense of conducting the function *and* the indirect expense of staff time and overhead necessary to develop, organize, market, and manage the function; or
- b) Where ticket revenue can be used to offset direct and indirect expenses of holding the event; or
- c) Where a combination of ticket revenue and non-TMS financial support can be used to offset direct and indirect expenses of holding the event; or
- d) Where the Board of Directors has approved funds to hold the event.

If ticket revenue will be relied upon, a minimum number of tickets must be sold by a critical deadline in advance of the event, or else the function will be cancelled and the financial support returned to the provider(s) of support.

Staff must be reasonable confident that there are unlikely to be financial penalties incurred from underperformance against contracted minimums.

In cases where utilizing the conference venue may be cost-prohibitive, staff can provide advice for alternative venues for independently organized social functions. The Society will not sign contracts for alternative venues or incur risk for the event.